

PAY LETTER: 06-23
ISSUE DATE: July 6, 2006

**DEPARTMENT OF PERSONNEL ADMINISTRATION
SECTION I**

**SUMMARY OF REVISIONS TO THE FIFTY-SECOND EDITION (MARCH 2004) OF THE
CALIFORNIA STATE CIVIL SERVICE PAY SCALES
LOCATED ON DPA'S PUBLIC WEB SITE
http://www.dpa.ca.gov/jobinfo/pay_scales/toc.shtm**

For questions regarding Section I, call (916) 324-9381, (ATSS) 454-9381.
Technical questions will be referred to the appropriate DPA analyst.

The following changes are now updated on the electronic Pay Scales. Changes to the Alphabetical and Schematic Listings (Section 15) will be updated within the first week of each month.

GENERAL SALARY INCREASES

M06: (Effective 07/01/05)

The Department of Personnel Administration has approved a 5.1 percent GENERAL SALARY INCREASE. All classes designated M06 shall be increased by 5.1 percent. All employees in the designated M06 classes shall be entitled to the 5.1 percent increase.

M06: (Effective 06/30/06 BOB)

The Department of Personnel Administration has approved a .9 percent GENERAL SALARY INCREASE. All classes designated M06 shall be increased by .9 percent. All employees in the designated M06 classes shall be entitled to the .9 percent increase.

DOCUMENTATION:

The State Controller's Office will manually process the employment history update to increase the salary rate of the employees affected by the above salary increase. A GEN effective date 07/01/05 and a GEN effective 06/30/06 will result from the manual update. Employment history activity between 07/01/05 and the date of the update for affected employees will also be corrected at the time the GENs are posted. Employees who separated from State service prior to the effective date of the salary increases and have lump sum payments that extend beyond the effective date(s) shall have their lump sum payments adjusted to reflect the above increases. The State Controller's Office will identify the affected employees and process the GEN transactions for separated employees as applicable.

Once the GEN transactions are posted to an employee's EH record, any new out-of-sequence transactions must have the salary rate entered if allowed on the transaction. If not entered the salary rate information per the GEN transactions will be reflected on the new transaction and could create an overpayment situation. Also, any transactions entered with a 07/01/05 or

06/30/06 effective date should have the GSI code O (alpha O) entered if the transaction sits below the GEN and the salary rate is allowable on the transaction. See PAM Section 9 for further processing information. TAD PARS will be generated from the mass update and will be routed to the departments on a flow basis.

Salary rate adjustments for the 07/05 through 06/06 pay periods will be issued on a flow basis in the payroll cycle following the entry date of the GEN transactions.