

**PAY LETTER:** 06-35B  
**ISSUE DATE:** October 27, 2006

**DEPARTMENT OF PERSONNEL ADMINISTRATION  
SECTION I**

**SUMMARY OF REVISIONS TO THE FIFTY-THIRD EDITION (JULY 2006) OF THE  
CALIFORNIA STATE CIVIL SERVICE PAY SCALES  
LOCATED ON DPA'S PUBLIC WEB SITE  
[http://www.dpa.ca.gov/jobinfo/pay\\_scales/toc.shtm](http://www.dpa.ca.gov/jobinfo/pay_scales/toc.shtm)**

For questions regarding Section I, call (916) 324-9381, (ATSS) 454-9381.  
Technical questions will be referred to the appropriate DPA analyst.

The following changes are now updated on the electronic Pay Scales. Changes to the Alphabetical and Schematic Listings (Section 15) will be updated within the first week of each month.

**CORRECTIONS TO PAY LETTER 06-35**

**GENERAL SALARY INCREASES**

**R03, S03, and M03 (Effective 07/01/06)**

R03, S03, and M03 employees at Department of Corrections and Rehabilitation, Division of Juvenile Justice, Agency Code 110, are not eligible to receive the 3.5% general salary increase.

**DOCUMENTATION:** Departments should void the 07/01/06 effective date GEN transaction when processing the 04/01/06 effective date 335 transactions per Pay Letters 06-14A and 06-36 for R03 employees. The State Controller's Office will void the GEN transaction for S03 and M03 employees.

**SECTION 11: ALTERNATE RANGE CRITERIA**

Alternate Range Criteria 445 is established: (Effective 04/01/06)

**SECTION 14: PAY DIFFERENTIALS**

PAY DIFFERENTIAL 328

BONUS PAY DIFFERENTIAL - RANK AND FILE AND EXCLUDED is amended: (Effective 07/01/06)

- The following R03 classes within the Department of Corrections and Rehabilitation, Division of Juvenile Justice, at the schools listed below, are eligible for the bonus. This correction is reflected by removing these classes and schools from the Exceptions section of the pay differential.

<u>School</u>	<u>Agency Code</u>
N. A. Chaderjian	194
O. H. Close	146
DeWitt Nelson	128
Preston	131
Southern Reception	113
El Paso	127
Heman G. Stark	138
Ventura	135
Division of Juvenile Justice	110

Class

<u>Code</u>	<u>Class Title</u>
2284	Teacher (High School – Arts and Crafts) CF
2287	Teacher (Elementary – Multiple Subjects) CF
2288	Teacher (Emotionally/Learning Handicapped) CF
2290	Teacher (High School – General Education) CF
2294	Teacher (High School – Music) CF
2295	Teacher (High School – Physical Education) CF
2298	Teacher Librarian – CF
2396	Vocational Instructor – Auto Body and Fender Repair – CF
2398	Vocational Instructor – Auto Mechanics – CF
2417	Vocational Instructor – Carpentry – CF
2422	Vocational Instructor – Culinary Arts – CF
2423	Vocational Instructor – Dog Grooming and Handling – CF
2428	Vocational Instructor – Electronics – CF
2441	Vocational Instructor (Barbershop Practices) CF
2600	Vocational Instructor – Janitorial Service – CF
2601	Vocational Instructor – Landscape Gardening – CF
2614	Vocational Instructor – Machine Shop Practices – CF
2615	Vocational Instructor – Masonry – CF
2630	Vocational Instructor – Mill and Cabinet Work – CF
2644	Vocational Instructor – Painting – CF
2673	Vocational Instructor – Stockkeeping and Warehousing – CF
2675	Vocational Instructor – Upholstering – CF
2677	Vocational Instructor – Welding – CF
2727	Language, Speech and Hearing Specialist
2734	Resource Specialist, Special Education
2849	Vocational Instructor (Office Services and Related Technologies) CF
2852	Vocational Instructor (Printing Graphic Arts) CF
2854	Vocational Instructor (Building Maintenance) CF
2855	Vocational Instructor (Computer and Related Technologies) CF

<u>Class Code</u>	<u>Class Title</u>
2878	Vocational Instructor – Machine Shop – Automotive – CF
3074	Teacher (High School – English/Language Arts) CF
3075	Teacher (English Language Development) CF
3076	Teacher (High School – Foreign Language) CF
3077	Teacher (High School – Mathematics) CF
3078	Teacher (High School – Science) CF
3079	Teacher (High School – Social Science) CF
3082	Substitute Academic Teacher CF
9854	School Psychologist

- S03 and M03 employees within the Department Corrections and Rehabilitation, at the Division of Juvenile Justice, Agency Code 110, are not eligible for the bonus. The exceptions area of the pay differential is updated to reflect this change.
- The definition of “on payroll” is updated for clarification purposes.

**DOCUMENTATION:** The State Controller's Office will issue the bonus pay for the eligible R03 employees and for employees meeting the updated “on payroll” definition. Departments should submit a Form STD. 674AR to establish an accounts receivable for the S03 and M03 employees at the Department of Corrections and Rehabilitation, Division of Juvenile Justice who received the bonus pay.

**SPECIAL SALARY ADJUSTMENT:**

The Department of Personnel Administration has approved salary increases for the following classes as shown below. In addition, Alternate Range Criteria 445 is added to the classes. (See below for effective dates.)

**EMPLOYEE MOVEMENT:**

Effective April 1, 2006, employees in positions within the Department of Corrections and Rehabilitation, Adult Operations and Adult Programs, will move to Range A and retain their salary rate and salary anniversary date.

Effective April 1 2006, employees within the Department of Corrections and Rehabilitation, Division of Juvenile Justice, will move to Range B and receive an 18.64 percent salary increase including employees who separated from State service prior to April 1, 2006 and have lump sum payments that extend beyond April 1, 2006. The lump sum payments shall be adjusted to reflect the salary increase. The increase shall be calculated by multiplying the employee's salary rate by 18.64 percent and rounding to the nearest dollar. Employees shall retain their salary anniversary date.

Effective July 1, 2006, only Range A will receive a 3.5 percent general salary increase. Employees in Range A shall be entitled to the 3.5 percent general salary increase including employees who separated from State service prior to July 1, 2006 and have lump sum payments that extend beyond July 1, 2006. The lump sum payments shall be adjusted to reflect the general salary increase.

<u>Class Code</u>	<u>Class Title</u>	<u>OSR</u>	<u>+18.64% Rg B Only Effec. 04/01/06</u>	<u>+3.5% GSI Rg A Only Effec. 07/01/06</u>	<u>ARC 445 (ADD)</u>
2299	Assistant Chief of Education, Correctional Program	\$6487 - 7510	Rg A \$6487 - 7510 Rg B \$7696 - 8910	Rg A \$6714 - 7773 Rg B \$7696 - 8910	445
2303	Supervisor of Correctional Education Programs	\$5437 - 6941	Rg A \$5437 - 6941 Rg B \$6450 - 8235	Rg A \$5627 - 7184 Rg B \$6450 - 8235	445
2305	Supervisor of Academic Instruction - Correctional Facility-	\$4950 - 6319	Rg A \$4950 - 6319 Rg B \$5873 - 7497	Rg A \$5123 - 6540 Rg B \$5873 - 7497	445
2370	Supervisor of Vocational Instruction	\$4950 - 6319	Rg A \$4950 - 6319 Rg B \$5873 - 7497	Rg A \$5123 - 6540 Rg B \$5873 - 7497	445

**DOCUMENTATION:** The State Controller's Office will:

- process 335 transactions with a 04/01/06 effective date to move employees to the appropriate range and increase the employees' salary rate, if appropriate;
- void the 07/01/06 effective date GEN transaction for employees who are moved to Range B; and
- correct subsequent transactions as needed.