

CORRECTIONAL SERGEANT SENIORITY ASSIGNMENT BID REQUEST FORM MARCH 2008

(PRINT)
 NAME _____ PPAS # _____ SENIORITY POINTS _____
 SENIORITY NUMBER _____ LAST 4 SSN# _____ SENIORITY DATE _____

PLEASE COMPLETE THIS FORM AND RETURN IT TO THE PERSONNEL ASSIGNMENT OFFICE NO LATER THAN **1600 HOURS ON FEBRUARY 15, 2008** PLEASE BE SURE TO **PRINT YOUR NAME AND ENTER YOUR CORRECT PPAS NUMBER.**

BID FOR YOUR DESIRED POST BY PLACING A 1 FOR FIRST CHOICE, 2 SECOND CHOICE ETC. PLACE YOUR SELECTION NUMBER NEXT TO THE POST NUMBER IN THE BLANK BOX. **SIGN AND DATE ON BOTTOM.** PLEASE PRINT ALL CHOICES LEGIBLY, AND **DOUBLE CHECK** YOUR FORM TO ENSURE YOU HAVE PICKED THE CORRECT POSTS.

WE WILL NOT BE RESPONSIBLE, NOR WILL WE CHANGE ASSIGNMENTS DUE TO EMPLOYEE ERRORS OR ILLEGIBLE ENTRIES.
NOTE: CORRECTIONAL SERGEANTS ON PROBATION AND ONE YEAR LIMITED TERM SERGEANTS ARE EXCLUDED FROM THE CONTINUOUS/CONDITIONAL SENIORITY ASSIGNMENT BID PROCESS PER SECTION H (10). PLEASE **DO NOT** SUBMIT A BID FORM IF THIS APPLIES.

NOTE: SGT'S WILL HAVE 5 WORKING DAYS FROM THE DUE DATE OF THIS FORM TO RESCIND THIS BID SHEET. SGT'S WILL HAVE UNTIL 1600 HOURS ON **FEBRUARY 22, 2008** TO RESCIND THEIR BID SHEET. SGT'S WILL BE RESPONSIBLE TO REPORT TO THE PERSONNEL ASSIGNMENT OFFICE AND REQUEST TO RESCIND THEIR BID SHEET.

ENTER YOUR PICKS NEXT TO THE CORRESPONDING POST#. (1 BEING YOUR FIRST CHOICE, 2 BEING YOUR SECOND ETC:)

| CONTINUOUS POSITIONS | | | | | | |
|----------------------|--------|---------------------|-----------|-------|-----|--|
| BID# | POST# | POST NAME | HOURS | RDO'S | A/P | RELIEF POST DESCRIPTION/COMMENTS |
| | RS1201 | RELIEF SERGEANT | 2200-0600 | TW | | HOL REL (T) / .SAB WATCH (FS) / SAB HIRING (SM) / |
| | RS3501 | RELIEF SERGEANT | VARY | TW | X | (M)- CIM CUL SGT (TH) PERIMETER SGT.F/S- PROG A (S)- PROG B |
| | VRS007 | VACATION RELIEF SGT | VARY | VARY | X | CAN BE ARMED POST, CODE 1 AND CODE 2 RESPONDER |
| | HRS304 | HOLIDAY RELIEF SGT | 3 VARY | TF | X | CAN BE ARMED POST, CODE 1 AND CODE 2 RESPONDER |
| | RS1502 | RELIEF SGT RCW RCC | 1W VARY | WT | | (S/M) RCC FACILITY (T) SLS101(F/S) RCW WEST SIDE HSG SGT |
| | RS2601 | RELIEF SGT RCC | 2/W | WT | | RCC FACILITY(F/S) / TRNG REL(S)/ HOL REL(M) / COV REL (TU) CODE-1&2 |
| | RS1701 | RELIEF RCW | 1/W | WT | X | RCW CONTROL (F/S) / RCW E/S (S/M) /SICK LV (TUE) CODE-1&2 |
| | 360460 | RCC WESTSIDE SGT | 1400-2200 | FS | | CODE-1 |
| | | | | | | |
| CONDITIONAL POSITION | | | | | | |
| | | | | | | |
| | | | | | | |

A/P = ARMED POST

**NOTE: SICK LEAVE, COVERAGE RELIEF AND HOLIDAY RELIEF POSITIONS WILL BE ASSIGNED TO THE SAB. SGT'S WILL BE ASSIGNED BEHIND SICK CALL-INS, VACANCIES AND HOLIDAYS ETC ON A DAILY BASIS.
 RETURN THIS FORM TO PERSONNEL ASSIGNMENT OFFICE BY 1600 HOURS ON FEBRUARY 15, 2008**

SIGNATURE

DATE