

CORRECTIONAL LIEUTENANT SENIORITY ASSIGNMENT BID REQUEST FORM MARCH 2008

(PRINT)
 NAME _____ PPAS # _____ SENIORITY POINTS _____
 SENIORITY NUMBER _____ LAST 4 SSN# _____ SENIORITY DATE _____

PLEASE COMPLETE THIS FORM AND RETURN IT TO THE PERSONNEL ASSIGNMENT OFFICE NO LATER THAN **1600 HOURS ON FEBRUARY 15, 2008** PLEASE BE SURE TO **PRINT YOUR NAME AND ENTER YOUR CORRECT PPAS NUMBER.** BID FOR YOUR DESIRED POST BY PLACING A 1 FOR FIRST CHOICE, 2 SECOND CHOICE ETC. PLACE YOUR SELECTION NUMBER NEXT TO THE POST NUMBER IN THE BLANK BOX. **SIGN AND DATE ON BOTTOM.** PLEASE PRINT ALL CHOICES LEGIBLY, AND **DOUBLE CHECK** YOUR FORM TO ENSURE YOU HAVE PICKED THE CORRECT POSTS.

WE WILL NOT BE RESPONSIBLE, NOR WILL WE CHANGE ASSIGNMENTS DUE TO EMPLOYEE ERRORS OR ILLEGIBLE ENTRIES.
NOTE: CORRECTIONAL LIEUTENANTS ON PROBATION AND ONE YEAR LIMITED TERM LIEUTENANTS ARE EXCLUDED FROM THE CONTINUOUS/CONDITIONAL SENIORITY ASSIGNMENT BID PROCESS PER SECTION H (10). PLEASE **DO NOT** SUBMIT A BID FORM IF THIS APPLIES.
NOTE: LT'S WILL HAVE 5 WORKING DAYS FROM THE DUE DATE OF THIS FORM TO RESCIND THIS BID SHEET. LT'S WILL HAVE UNTIL 1600 HOURS ON **FEBRUARY 22, 2008** TO RESCIND THEIR BID SHEET. LT'S WILL BE RESPONSIBLE TO REPORT TO THE PERSONNEL ASSIGNMENT OFFICE AND REQUEST TO RESCIND THEIR BID SHEET.
ENTER YOUR PICKS NEXT TO THE CORRESPONDING POST#. (1 BEING YOUR FIRST CHOICE, 2 BEING YOUR SECOND ETC:)

CONTINUOUS POSITIONS					
BID#	POST#	POST NAME	HOURS	RDO'S	RELIEF POST DESCRIPTION/COMMENTS
	R3706	RELIEF LT. RCW/RCC	14-22	TW	(S/M) RCW FACILITY (TH) HRL301(F/S) RCC FAC.
	RL3402	RELIEF LT MSF/RCE	14-22	WT	(S/M) PROGRAM A (T) SLL301 (F/S) RCE FACILITY
	VRL001	VACATION RELIEF LT	VARY	VARY	
	VRL002	VACATION RELIEF LT	VARY	VARY	
	VRL003	VACATION RELIEF LT	VARY	VARY	

CONDITIONAL POSITION					
	NA	NA	NA	NA	NA

NOTE: SICK LEAVE AND COVERAGE RELIEF POSITIONS WILL BE ASSIGNED TO THE SAB. LT'S WILL BE ASSIGNED BEHIND SICK CALL-INS, VACANCIES ETC ON A DAILY BASIS.

RETURN THIS FORM TO PERSONNEL ASSIGNMENT OFFICE BY 1600 HOURS ON FEBRUARY 15, 2008.

SIGNATURE

DATE