

**CORRECTIONAL LIEUTENANTS
CONTINUOUS & CONDITIONAL
SENIORITY ASSIGNMENT BID SCHEDULE**

BIDS TAKE EFFECT: DECEMBER 6, 2010

- NOVEMBER 1, 2010** Lieutenant Seniority Roster and Bid Forms Distributed to Facility Lt's Offices. Bid Forms Available At www.ccsnet.org Bid Forms Can Be Turned In Between November 1st and November 12th.
- NOVEMBER 12, 2010** Bid Forms Due to Personnel Assignments by 1600 Hours.
- NOVEMBER 17, 2010** Lt's Can Call Ext. 4124 To Find Out If They Have Obtained A Bid Position.
- NOVEMBER 19, 2010** Lt's Will Have Until 1600 Hours To Rescind Their Bid Form. Lt's Will Be Responsible To Report To The Personnel Assignment Office and Request To Rescind Their Bid Form. Lt's Will Sign, Date and Indicate On The Bid Form Their Decision To Rescind.
- NOVEMBER 22, 2010** Bid Results Distributed to Facility Lt's Offices And Posted At www.ccsnet.org
- DECEMBER 6, 2010** Bids Effective.

NOTE: Correctional Lieutenants on Probation and One Year Limited Term Lieutenants are excluded from the Continuous/Conditional Seniority Assignment Bid process per Section H (10).

CORRECTIONAL LIEUTENANTS

SENIORITY ASSIGNMENT BID REQUEST FORM

EFFECTIVE: December 6, 2010

(PRINT)
 NAME _____ PPAS # _____ SENIORITY POINTS _____

SENIORITY NUMBER _____ LAST 4 SSN# _____ SENIORITY DATE _____

PLEASE COMPLETE THIS FORM AND RETURN IT TO THE PERSONNEL ASSIGNMENT OFFICE NO LATER THAN 1600 HOURS ON NOVEMBER 12, 2010
 PLEASE BE SURE TO **PRINT YOUR NAME AND ENTER YOUR CORRECT PPAS NUMBER.**
 BID FOR YOUR DESIRED POST BY PLACING A 1 FOR FIRST CHOICE, 2 SECOND CHOICE ETC. PLACE YOUR SELECTION NUMBER NEXT TO THE POST
 NUMBER IN THE BLANK BOX. **SIGN AND DATE ON BOTTOM.** PLEASE PRINT ALL CHOICES LEGIBLY, AND **DOUBLE CHECK** YOUR FORM TO
 ENSURE YOU HAVE PICKED THE CORRECT POSTS.

WE WILL NOT BE RESPONSIBLE, NOR WILL WE CHANGE ASSIGNMENTS DUE TO EMPLOYEE ERRORS OR ILLEGIBLE ENTRIES.

NOTE: CORRECTIONAL LIEUTENANTS ON PROBATION AND ONE YEAR LIMITED TERM LIEUTENANTS ARE EXCLUDED FROM THE
 CONTINUOUS/CONDITIONAL SENIORITY ASSIGNMENT BID PROCESS PER SECTION H (10). PLEASE **DO NOT** SUBMIT A BID FORM IF THIS APPLIES.

NOTE: LT'S WILL HAVE 5 WORKING DAYS FROM THE DUE DATE OF THIS FORM TO RESCIND THIS BID SHEET. LT'S WILL HAVE UNTIL 1600 HOURS
 ON **NOVEMBER 19, 2010** TO RESCIND THEIR BID SHEET. LT'S WILL BE RESPONSIBLE TO REPORT TO THE PERSONNEL ASSIGNMENT OFFICE AND
 REQUEST TO RESCIND THEIR BID SHEET.

ENTER YOUR PICKS NEXT TO THE CORRESPONDING POST#. (1 BEING YOUR FIRST CHOICE, 2 BEING YOUR SECOND ETC:)

CONTINUOUS POSITIONS					
BID#	POST#	POST NAME	HOURS	RDO'S	RELIEF POST DESCRIPTION/COMMENTS
	RL3402	RELIEF MSF/RCE LT.	14-22	WT	RCE(F/S), PRG-A(S/M), SK LV(TU)
	RL3203	RELIEF LT. OPS/B	14-22	WT	(SM) SAB WATCH COMM. (T) HOL REL. (F) HOL REL (S) SICK REL.
	RL3706	RELIEF #6 RCW/RCC LT.	14-22	TW	(SM) HGS/RCW (TH) HOL REL. (FS) RCC LT.
	VRL003	VACATION RELIEF LT.	VARY	VARY	

CONDITIONAL POSITION					
N/A	N/A	N/A	N/A	N/A	N/A

**NOTE: SICK LEAVE AND COVERAGE RELIEF POSITIONS WILL BE ASSIGNED TO THE SAB. LT'S WILL BE
 ASSIGNED BEHIND SICK CALL-INS, VACANCIES ETC ON A DAILY BASIS.**

RETURN THIS FORM TO PERSONNEL ASSIGNMENT OFFICE BY 1600 HOURS ON DECEMBER 6, 2010.

 SIGNATURE

 DATE

LIEUTENANTS

CONTINUOUS BID POSITIONS

EFFECTIVE: DECEMBER 6, 2010

CIM COMPLEX POSITIONS

POST #	POST NAME	HOURS	RDO'S	RELIEF POST DESCRIPTION/COMMENTS
RL3402	RELIEF MSF/RCE LT.	14-22	WT	RCE(F/S), PRG-A(S/M), SK LV(TU)
RL3203	RELIEF LT. OPS/B	14-22	WT	(SM) SAB WATCH COMM. (T) HOL REL. (F) HOL REL (S) SICK REL.
RL3706	RELIEF #6 RCW/RCC LT.	14-22	TW	(SM) HGS/RCW (TH) HOL REL. (FS) RCC LT.
VRL003	VACATION RELIEF LT.	VARY	VARY	

CONDITIONAL POSITIONS

POST #	POST NAME	HOURS	RDO'S	RELIEF POST DESCRIPTION/COMMENTS
N/A	N/A	N/A	N/A	N/A

LIEUTENANTS CONTINUOUS / CONDITIONAL BID RESULTS

CONTINUOUS POST AND BID

EFFECTIVE: DECEMBER 6, 2010

POST #	POST NAME	HOURS	RDO'S	WINNER OF THE BID POSITION
RL3203	RELIEF LT. OPS/B	14-22	WT	
RL3402	RELIEF MSF/RCE LT.	14-22	WT	
RL3706	RELIEF #6 RCW/RCC LT.	14-22	TW	
VRL003	VACATION RELIEF LT.	VARY	VARY	

CONDITIONAL POSITIONS

POST #	POST NAME	HOURS	RDO'S	A/P	WINNER OF THE BID POSITION
	N/A				N/A