

# **CORRECTIONAL OFFICERS**

## **CONTINUOUS & CONDITIONAL POST AND BID SCHEDULE**

### **BIDS TAKE EFFECT: November 8, 2010**

- October 4, 2010** Staff Seniority Roster Posted, Post & Bid Positions Posted, Bid Forms Posted. Bid Forms & Listing Of Positions Are Available at [www.cimccpoa.blogspot.com](http://www.cimccpoa.blogspot.com). Staff Can Turn In Their Bid Forms Between October 4<sup>th</sup> to October 15th.
- October 15, 2010** Post and Bid Request Forms Due to Personnel Assignments by 1600 Hours.
- October 20, 2010** Staff Can Call Ext. 4124 To Find Out If They Have Obtained A Bid Position. “REMINDER” Staff Have Until Friday August 20th to rescind their bid sheets. This may cause last minute changes to bid results, which could enable staff that did not initially get a bid to get one.
- October 22, 2010** Staff Will Have Until 1600 Hours To Rescind Their Bid Form. Staff Will Be Responsible To Report To The Personnel Assignment Office and Request To Rescind Their Bid Form. Staff Will Sign, Date and Indicate On The Bid Form Their Decision To Rescind.
- October 25, 2010** Bid Results Posted At Facilities and at [www.cimccpoa.blogspot.com](http://www.cimccpoa.blogspot.com)
- November 8, 2010** Post and Bid Effective.

**NOTE: Correctional Officers enrolled in the Apprenticeship Program are excluded from the Post and Bid process per Section 12.07 (A) (2) (b) of the bargaining Unit 6 Memorandum of Understanding.**

J. Paredes, Lieutenant  
CIM Personnel Assignments

**CORRECTIONAL OFFICERS  
CONTINUOUS AND CONDITIONAL POST & BID REQUEST FORM  
EFFECTIVE: November 8, 2010**

(PRINT)  
NAME \_\_\_\_\_ PPAS # \_\_\_\_\_ SENIORITY POINTS \_\_\_\_\_  
SENIORITY NUMBER \_\_\_\_\_ LAST 4 SSN# \_\_\_\_\_ SENIORITY DATE \_\_\_\_\_

PLEASE COMPLETE THIS FORM AND RETURN IT TO THE PERSONNEL ASSIGNMENT OFFICE NO LATER THAN 1600 HOURS ON **October 15, 2010**  
PLEASE BE SURE TO **PRINT YOUR NAME AND ENTER YOUR CORRECT PPAS NUMBER.**  
BID FOR YOUR DESIRED POST BY PLACING A 1 FOR FIRST CHOICE, 2 SECOND CHOICE ETC. PLACE YOUR SELECTION NUMBER NEXT TO THE POST NUMBER IN THE BLANK BOX. **SIGN AND DATE ON BOTTOM.** PLEASE PRINT ALL CHOICES LEGIBLY, AND **DOUBLE CHECK** YOUR FORM TO ENSURE YOU HAVE PICKED THE CORRECT POSTS.

**WE WILL NOT BE RESPONSIBLE, NOR WILL WE CHANGE ASSIGNMENTS DUE TO EMPLOYEE ERRORS OR ILLEGIBLE ENTRIES.**

**NOTE:** CORRECTIONAL OFFICERS ENROLLED IN THE APPRENTICESHIP PROGRAM ARE EXCLUDED FROM THE POST AND BID PROCESS PER SECTION 12.07 (A)(2)(b) OF THE BARGAINING UNIT 6 MEMORANDUM OF UNDERSTANDING. PLEASE **DO NOT** SUBMIT A BID IF YOU ARE ON THE APPRENTICESHIP PROGRAM.

**NOTE:** STAFF WILL HAVE 5 WORKING DAYS FROM THE DUE DATE OF THIS FORM TO RESCIND THIS BID SHEET. STAFF WILL HAVE UNTIL 1600 HOURS ON **October 22, 2010** TO RESCIND THEIR BID SHEET. STAFF WILL BE RESPONSIBLE TO REPORT TO THE PERSONNEL ASSIGNMENT OFFICE AND REQUEST TO RESCIND THEIR BID SHEET.

**ENTER YOUR PICKS NEXT TO THE CORRESPONDING POST#, (1 BEING YOUR FIRST CHOICE, 2 BEING YOUR SECOND ETC.)**

**CONTINUOUS POSITIONS**

BID#	POST#	POST NAME	HOURS	RDO'S	A/P	RELIEF POST DESCRIPTION/COMMENTS
	121054	OPS TWR 8	22-06	SM	X	
	182538	RCE-DEDIC FENCE PATROL	22-06	TF	X	
	251410	MSF EDUCATION	08-16	SSH		
	272153	RCW YARD #1	06-14	SM		
	282582	RCE BUTTE T2 FLOOR #2	06-14	FS		
	282684	RCE DINING HALL WEST	04-12	SM		
	321061	OPS TWR 9	14-22	TF	X	
	321066	OPS CONTROL	14-22	SM	X	
	372002	RCW ENTRANCE GATE	14-22	FS	X	
	382625	RCE DEL NORTE T2 FLR #2	14-22	MT		
	382686	RCE DINING HALL EAST	12-20	TF		
	RO1204	REL C/O OPS/B	22-06	TW	X	M- PROG. B S&E TH/F - S/E SAB PATROL S/S-ENTARANCE GATE
	RO3401	REL C/O A	14-22	TF		M/T-SPRUCE FLR #1 W-WILLOW FLOOR #2 S/S-SPRUCE FLOOR #2
	RO3601	REL. C/O RCC	14-22	W/T	X	M-CYP. S&E #4, T-BIRCH FLR #2, F/S-MSF SAP/DARS S-ATW
	RO3815	REL CO RCE	VARY	TW		M-YARD #3 TH/F-DINING HALL EAST S/S-ENTRANCE CONTROL
	HRO353	PRIORITY HOLIDAY REL #53	3/ VARY	W/T	X	CAN BE ARMED POST AND CODE RESPONDER
	CRO315	OPS COV. REL. OFFICER #15	3/VARY	MT	X	CAN BE ARMED POST AND CODE RESPONDER
	CRO319	OPS COV. REL. OFFICER #14	3/W VRY	WT	X	CAN BE ARMED POST AND CODE RESPONDER
	SLO319	SICK LEAVE OFFICER	3/W VRY	MT	X	CAN BE ARMED POST AND CODE RESPONDER
	SLO320	SICK LEAVE OFFICER	3/W VRY	MT	X	CAN BE ARMED POST AND CODE RESPONDER
	SLO325	SICK LEAVE OFFICER	3/W VRY	WT	X	CAN BE ARMED POST AND CODE RESPONDER

A/P = ARMED POST

NOTE: SICK LEAVE AND COVERAGE RELIEF POSITIONS WILL BE ASSIGNED TO THE SAB.  
STAFF WILL BE ASSIGNED BEHIND SICK CALL-INS, VACANCIES ETC ON A DAILY BASIS.

**RETURN THIS FORM TO PERSONNEL ASSIGNMENT OFFICE BY 1600 HOURS ON October 15, 2010**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**CALIFORNIA INSTITUTION FOR MEN  
CONTINUOUS POST AND BID POSITIONS  
EFFECTIVE: November 8, 2010**

<b>CIM I FACILITY</b>					
<b>POST #</b>	<b>POST NAME</b>	<b>HOURS</b>	<b>RDO'S</b>	<b>A/P</b>	<b>RELIEF POST DESCRIPTION/COMMENTS</b>
251410	MSF EDUCATION	08-16	SSH		
RO1204	REL C/O OPS/B	22-06	TW	X	M- PROG. B S&E THIF- S/E SAB PATROL S/S- ENTARNECE GATE
RO3401	REL C/O A	14-22	TF		M/T-SPRUCE FLR #1 W-WILLOW FLOOR #2 S/S- SPRUCE FLOOR #2
<b>CIM II FACILITY</b>					
<b>POST #</b>	<b>POST NAME</b>	<b>HOURS</b>	<b>RDO'S</b>	<b>A/P</b>	<b>RELIEF POST DESCRIPTION/COMMENTS</b>
272153	RCW YARD #1	06-14	SM		
372002	RCW ENTRANCE GATE	14-22	FS	X	
<b>RECEPTION CENTER CENTRAL FACILITY</b>					
<b>POST #</b>	<b>POST NAME</b>	<b>HOURS</b>	<b>RDO'S</b>	<b>A/P</b>	<b>RELIEF POST DESCRIPTION/COMMENTS</b>
RO3601	REL. C/O RCC	14-22	W/T	X	
<b>RECEPTION CENTER EAST FACILITY</b>					
<b>POST #</b>	<b>POST NAME</b>	<b>HOURS</b>	<b>RDO'S</b>	<b>A/P</b>	<b>RELIEF POST DESCRIPTION/COMMENTS</b>
182538	RCE DEDIC FENCE PATROL	22-06	TF	X	
282582	RCE BUTTE T2 FLOOR #2	06-14	FS		
282684	RCE DINING HALL WEST	04-12	SM		
382625	RCE DEL NORTE T2 FLR #2	14-22	MT		
382686	RCE DINING HALL EAST	12-20	TF		
RO3815	REL CO RCE	VARY	TW		
<b>OPERATIONS</b>					
<b>POST #</b>	<b>POST NAME</b>	<b>HOURS</b>	<b>RDO'S</b>	<b>A/P</b>	<b>RELIEF POST DESCRIPTION/COMMENTS</b>
121054	OPS TWR 8	22-06	SM	X	
321061	OPS TWR 9	14-22	TF	X	
321066	OPS CONTROL	14-22	SM	X	
HRO353	PRIORITY HOLIDAY REL#53	3/VARY	W/T	X	CAN BE ARMED POST AND CODE RESPONDER
CRO315	OPS COV. REL. OFFICER #15	3/VARY	MT	X	CAN BE ARMED POST AND CODE RESPONDER
CRO319	OPS COV. REL. OFFICER #14	3/W VRY	WT	X	CAN BE ARMED POST AND CODE RESPONDER
SLO319	SICK LEAVE OFFICER	3/W VRY	MT	X	CAN BE ARMED POST AND CODE RESPONDER
SLO320	SICK LEAVE OFFICER	3/W VRY	MT	X	CAN BE ARMED POST AND CODE RESPONDER
SLO325	SICK LEAVE OFFICER	3/W VRY	WT	X	CAN BE ARMED POST AND CODE RESPONDER